

Chardonnay Hills Homeowners Association

**RESOLUTION OF THE BOARD OF DIRECTORS
ESTABLISHING A POLICY REGARDING RECREATION CENTER
SURVEILLANCE CAMERAS AND RULES FOR ACCESS TO RECORDINGS**

WHEREAS, the Chardonnay Hills Homeowners Association is in the process of installing recreation center surveillance cameras with voice talk-down capability and related equipment.

WHEREAS, the Association does not currently have a policy regarding recreation center surveillance cameras and accessing the data recorded by the surveillance equipment.

NOW, THEREFORE, IT IS HEREBY RESOLVED to adopt the following policy.

Policy Regarding Surveillance Cameras and Access to Recordings

The Association maintains surveillance cameras with talk-down capability and related equipment in portions of the recreation centers, including at the Association pool and spa areas. The cameras are not directed at or focused on particular individuals or individual residences.

The purpose of the surveillance equipment is to observe and record activities taking place on the recreation centers and to deter, via voice warnings and video records, violation of the Association's governing documents and damage to Association property.

The surveillance equipment is NOT intended to provide security to any persons or their property. Residents and users of the recreation centers should continue taking all reasonable steps to ensure their own personal safety and security of their persons and property.

The images captured by the surveillance equipment may be used in case of damage to Association property, to pursue violations of the governing documents, or for other Association use. The video is monitored from an offsite location by the Association's independent surveillance contractor's personnel for purposes of enforcing the Association's governing documents and to deter damage to the Association's property.

The recordings will be accessed only by designated Board members or Board-authorized personnel or agents and only for Board-designated purposes. The

data may also be accessed by or turned over to the police or other law enforcement agency and personnel, as appropriate or required.

The Association will comply with validly issued subpoenas and court orders for production of the data in its possession.

Recorded data will typically be stored for 90 days but may be stored for other periods of time as determined by the Board of Directors or the Association's manager. In circumstances such as power interruptions, equipment malfunction and the like, data may fail to record, and live monitoring may be unavailable. The Board may also, in its sole discretion, cease live monitoring, recordation and/or storage of data at any time.

The recorded data is the Association's property and for the Association's use in performing the Association's functions, including enforcement of the Association's governing documents.

Any recording which is intended to be used in an Association disciplinary or enforcement proceeding may be reviewed, in advance of the hearing, upon the written request of the accused member.

CERTIFICATE OF SECRETARY

The undersigned, the duly appointed Secretary of Chardonnay Hills Homeowners Association, certifies that the foregoing Resolution of the Board of Directors Establishing a Policy Regarding Recreation Center Surveillance Cameras and Rules for Access to Recordings was duly adopted by the Board of Directors at a properly noticed and agendaized open meeting of the Board of Directors following notice to the membership in accordance with Civil Code Section 4360 after consideration of any comments made by Association members in that regard. Said meeting was held on _____, 2018, at Temecula, California.

Dated: _____

Secretary, Chardonnay Hills Homeowners
Association